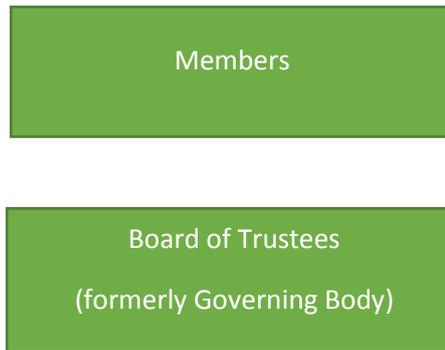




Castle View
School

Castle View School Academy Trust Governance Structure



The following are statutory committees and are convened as and when required:

Staff Dismissal Committee, Staff Dismissals Appeal Committee, Staff Pay Appeals Committee, Student Discipline Committee.

Role of Members and Trustees

Role	Responsibilities
Member	The members were appointed when Castle View School Academy Trust was established on 1 October 2014. They are the subscribers to the trust's memorandum of association, and any other individuals permitted to become members under its articles of association. Members have an overview of the governance arrangements of the trust and have the power to appoint trustees and remove these trustees. Members can amend the articles and may do so to support stronger governance arrangements At Castle View School all members of the Trust are also members of the Board of Trustees.
Trustees	Trustees are the people responsible under the academy trust's articles of association for controlling the school's management and administration. They have responsibility for directing its affairs, and for ensuring that it is solvent, well-run, and delivering the trust's charitable outcomes for the benefit of the public.

Trust's Scheme of Delegation

The Board of Trustees is responsible for the following governance functions:

Admission	Considers all matters relating to the admission of students to the school, in accordance with the policy of the Board of Trustees.
Curriculum	Maintains an oversight of the school curriculum and other related areas in conjunction with the Headteacher and teaching staff. Implements arrangements to fulfil the governing body's responsibility to monitor standards in the school with a view to raising standards of achievement and assists in the production, review and re-writing of policy documents which cover the delivery of the curriculum and the approaches adopted to teaching and learning within the school.
Finance	<p>Approves a scheme of delegation of financial powers and ensures compliance with the scheme, approves the annual budget plan and recommends it to the Board and monitors the use of financial resources against the budget plan.</p> <p>Authorises expenditure, in accordance with the budget plan, over the specific level delegated to the Headteacher.</p> <p>Advises the Board of Trustees on the adequacy and effectiveness of the academy trust's systems of internal control and its arrangements for risk management, control and governance processes, and securing economy, efficiency and effectiveness (value for money). Advises the Trust on the appointment, reappointment, dismissal and remuneration of both external and internal auditors and ensures the effectiveness of their work.</p> <p>Agrees the work programme of internal audit including the checking of financial controls, systems, transactions and risks. Monitors, evaluates and keeps under review, the implementation and effectiveness of any policies and plans which have been delegated to the Committee.</p>
Personnel	<p>Approves the school staffing structure and all policies related to personnel. Determines the salary of each member of staff at the school (with the exception of the Headteacher) and considers and approves additional payments to members of the staff (with the exception of the Headteacher). Monitors and evaluates the implementation and effectiveness of any policies related to personnel</p>